



कयर बोर्ड
COIR BOARD
(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार
Ministry of MSME, Govt. of India)

कयर हउस / Coir House
एम.जी.रोड / M.G. Road
कोच्ची / Kochi-682 016
दूरभाष / Ph: 0484-2351954
2351807, 2351788
ई-मेल / E-mail: adm@coirboard.org
info@coirboard.org
वेब / Web: www.coirboard.gov.in

A-55/1/2024-ADM (PERSONNEL)

23.01.2024

ORDER

Sub:- Charge Arrangement - reg.

Shri.S.P.Sasikumar, Section Officer, Regional Office, Kalavoor is given the additional charge of Section Officer, CCRI and Office of Hindustan Coir, Kalavoor in addition to his normal duties at Regional Office, Kalavoor, till further orders.

Shri.K.Raja, Senior Scientific Officer, CCRI, Kalavoor is given the charge of Stores of CCRI, until further orders.

Shri.C.K. Jayanand, Extension cum Training Assistant is given the charge of Sub Regional Office, Port Blair, till further orders.

The above orders will take immediate effect.

This issues with the approval of Chairman, Coir Board.

(Approved for issue)

Sd/-
Secretary

[Signature]
Assistant Director(OL)&
Administration Department i/c

To,

1. Shri.S.P.Sasikumar, Section Officer, Regional Office, Kalavoor
2. Shri.K.Raja, Senior Scientific Officer, CCRI, Kalavoor
3. Shri.C.K.Jayanand, ECTA, SRO, Port Blair

Copy to:

1. Senior Accounts Officer
2. Joint Director (CICT) & Director (RDTE) i/c., CCRI
3. Joint Director (Plg.) & Director (Mktg.) i/c.
4. Regional Office, Kalavoor
5. Hindustan Coir, Kalavoor
6. SRO, Port Blair
7. P.S. to Chairman, Coir Board
8. Secretary's Section, Coir Board
9. All Sections/Branch Officers in the Head Office
10. All Sub Offices & Coir Board Showrooms
11. Accounts Section
12. Personal File
13. Stock File
14. ERS Section: For Necessary action to upload the Order in the E-Office Notice Board & Coir Board Website.