



# COIR BOARD



MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES  
GOVERNMENT OF INDIA



## APPLICATIONS INVITED FOR COIR TRAINING COURSE

Applications are invited in the prescribed form for a  
**Six Months Certificate Course on  
Artisan in Coir Technology : NSQF Level 3.**  
(6 months + 1 month internship)  
**At the following four centers of Coir Board**

### National Coir Training and Design Centre

Coir Board Complex, Kalavoor,  
Alappuzha -688522, Kerala.  
Tel:0477-2258067  
Email:adnctdc@gmail.com

### Regional Extension Centre, Coir Board

Pilliyarpatti, Via Vallam,  
Thanjavur -613403, Tamilnadu  
Tel: 04362-264655  
Email:cbrectnjcoirboard@gmail.com

### Regional Office, Coir Board

Jagamara P.O. (Udyogpuri),  
Khandagiri - 751030  
Bhubaneswar , Odisha.  
Tel:0674-2350078  
Email: rocoirboardbsr@gmail.com

### Regional Office, Coir Board

Swaraj Nagar,  
A.C.Gardens, Doulesaram Road,  
Rajahmundry-533101  
Tel: 0883-2420196  
Email: coirboardrorj@yahoo.co.in

### Eligibility

- Non-Matriculate who can read and write local language
- Age : between 18 to 50 years.
- Batch size: 20 candidates
- Candidates sponsored by the Coir factory/ Coir Co-op. societies as per the R & L Rules 1958 are given preference.
- 20% seats are reserved for SC/ST candidates.

### Crucial Dates :

No.	Details	Last Date
1	Closing date of submission of pdf format of application through mail in the concerned office (if by hand also)	18.06.2023 5.30 pm
2	Receipt of the hard copy of the application sent through email before 18.6.2023. (No applications will be accepted if it is sent through email, after 18.6.2023)	22.06.2023
3	Provisional list of selected candidates for interview (it will be published in the website of Coir Board.)	21.06.2023
4	Date of Interview	26 - 27 June, 2023
5	Publishing of Selected list of candidates	29 - 30 June, 2023
6	Commencement of the Course	03.07.2023

**Selected trainees  
will be eligible for  
a stipend of  
Rs.3000/-  
per month.**

**Free Hostel facilities available in following Centres.**

- 1.Bhubaneswar
- 2.Thanjavur
- 3.Alappuzha (only for ladies)

Application form can be  
downloaded from the  
website of Coir Board  
[www.coirboard.gov.in](http://www.coirboard.gov.in)



NOTE: All communications will be  
made through email/phone only.

**An amount of Rs.500/- per month  
will be reimbursed to the eligible  
candidates staying outside  
(male candidates at Alappuzha  
and all candidates at Rajahmundry)**

**Kochi  
02.06.2023**

**S/d  
Secretary, Coir Board**

# COIR BOARD

MINISTRY OF MSME, GOVT. OF INDIA

## COIR TRAINING COURSE

Applications are invited in the prescribed form for a

### **Six Months Certificate Course of Coir Artisan in Coir Technology – NSQF Level 3 (6 months + 1 month internship)**

At the following four centers of Coir Board.

National Coir Training and Design Centre, Coir Board Complex Kalavoor, Alappuzha -688522 Kerala <a href="tel:0477-2258067">Tel:0477-2258067</a> Email:adnctdc@gmail.com	Regional Extension Centre, Coir Board Pillaiyarpatti, Via Vallam, Thanjavur -613403, Tamilnadu Tel: 04362-264655 Email:cbrectnjcoirboard@gmail.com
Regional Office, Coir Board Jagamara P.O. (Udyogpuri), Khandagiri, Bhubaneswar - 751030 Odisha. <a href="tel:0674-2350078">Tel:0674-2350078</a> Email: rocoirboardbbsr@gmail.com	Regional Office, Coir Board Swaraj Nagar, A.C.Gardens, Doulesaram Road, Rajahmundry-533101 Tel: 0883-2420196 Email: coirboardrorjy@yahoo.co.in

**Eligibility :** Non-Matriculate who can read and write local language

**Age:** 18 to 50 years

**Batch size:** 20 candidates

Candidates sponsored by the Coir Factory/Coir Co-op societies as per the R&L Rules 1958 are given preference.

20% seats are reserved for SC/ST Candidates.

**Free Hostel facilities available in following Centres.**

1. Bhubaneswar
2. Thanjavur
3. Alappuzha (only for ladies)

**An amount of Rs.500/- per month will be reimbursed to the eligible candidates staying outside** (male candidates at Alappuzha and all candidates at Rajahmundry)

**Selected trainees will be eligible for a stipend of Rs.3000/- per month.**

**Crucial Dates.**

<b>S.No.</b>	<b>Details</b>	<b>Last Date</b>
<b>1.</b>	<b>Closing date of submission of pdf format of application through mail in the concerned office (if by hand also)</b>	<b>18.06.2023 5.30 pm</b>
<b>2.</b>	<b>Receipt of the hardcopy of the application sent through email before 18.6.2023. (No applications will be accepted if it is sent through email, after 18.6.2023)</b>	<b>22.06.2023</b>
<b>3.</b>	<b>Provisional list of selected candidates for interview (it will be published in the website of Coir Board.)</b>	<b>21.06.2023</b>
<b>4.</b>	<b>Date of Interview</b>	<b>26.06.2023/ 27.06.2023</b>
<b>5.</b>	<b>Publishing of Selected list of candidates</b>	<b>29.06.2023/ 30.06.2023</b>
<b>6.</b>	<b>Commencement of the Course</b>	<b>03.07.2023</b>

Application form is given below.

**NOTE: All communications will be made through email/phone only.**

**Secretary  
Coir Board  
02.06.2023**

COIR BOARD, MINISTRY OF MSME, GOVT. OF INDIA

**APPLICATION FOR ADMISSION FOR**  
**Certificate Course of Coir Artisan in Coir Technology – NSQF Level 3**

Please mark name of centre: **Alappuzha/Thanjavur/Bhubaneswar/Rajahmundry**

**To be filled in block letters only**

1. Name and address of the candidate :
2. Sex :
3. Place of birth (District and State) :
4. Date of birth and the age as on  
The date of application :
5. Educational Qualifications :1)  
2)
6. Father's Name :
7. Details of experience in  
Coir Industry, if any :
  - a) Name of employer :
  - b) Nature of work :
  - c) Length of service :
8. Aadhar No./Electoral ID No. :
9. **Mob. No.\*** :
10. **E-mail ID\*** :
11. Bank Details

A/c. No.		Name of Bank	
IFS code		Branch Name	

12. Religion :

13. Whether candidate belong to  
Gen/OBC/SC/ST/Others :

**(SC & ST candidates should attach self attested copy of the cast certificate)**

14: Name and address of 2 responsible persons } 1.  
to whom a reference about the candidate } 2.  
can be made.

**DECLARATION**

I declare that the information given above is correct and true to the best of my knowledge and belief.

Place:

Name & Signature

Date:

of candidate \_\_\_\_\_.

Affix passport  
size photograph  
of the candidate  
with signature

**\*NOTE : It is mandatory to provide a valid mobile no. and email id for further communication. No hard copy communications shall be sent to the candidates. Only soft copy communications will be sent.**

**Certified that Shri/Smt.....is working as an employee of this coir co-operative society/coir factory/Government for the last .....Years and .....months and to the best of my information and knowledge the particulars furnished above are correct.**

**Signature**

**Name & Address of the Sponsoring Authority**

**Place:**

**Date:**

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**Note:-**

- 1. Application should accompany self attested copies of certificates in support of qualifications, age and experience.**
- 2. Candidates selected should produce Conduct Certificates obtained from Two Gazette Officers at the time of joining.**
- 3. Candidates selected for Advanced Training Course and Artisans Training Course are required to execute an agreement in a plain paper in the prescribed format at the time of joining.**
- 4. Candidates selected for Advanced Training Course and Artisans Training Course has to submit the Certificates in Original proving education qualification at the time of joining. The same will be returned him/her only after the completion of Training Course.**
- 5. Candidates selected for Advanced Training Course and Artisans Training Course has to submit the Copy of Aadhar Card, Bank Account Details and Two Passport size Photographs.**