



कयर बोर्ड Coir Board

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार
Ministry of MS&ME, Govt. of India)

कयर हाउस, एम.जी.रोड., कोची - 682016
Coir House, M.G. Road, Kochi - 682016
तार/ Gram : COIR BOARD
दूरभाष/ Ph : 0484-2351954, 2351807, 2351788
फैक्स / Fax : 0484-2370034, 2354397
ई-मेल/ E-mail : coir@md2.vsnl.net.in
वेब/ Web : www.coirboard.nic.in, www.coirboard.gov.in

OFFICE ORDER No...62.....DATED...03.02.2023

Sub: Estt.-Promotion, Transfer & Posting – reg.

Shri. Prasad Rao M.S.S, Research Officer, presently working in the Regional Office, Rajahmundry is promoted to the post of Deputy Director in the Level 10 (56100-177500) in Pay Matrix [(Pay Band of Rs.15,600-39,100+ 5,400(Grade Pay)(PR)] with immediate effect.

On promotion, Shri. Prasad Rao M.S.S is transferred and posted to Head Office as Deputy Director in the Industrial Development Department.

The Officer under whom the promotee/transferee is working will relieve him immediately, with instructions to report for duty at the new place of posting, after handing over of all official belongings etc., if any, held by him under proper authentication, immediately.

The promotee may exercise his option for fixation of pay on promotion either from the date of joining duty in the promoted post or on the date of accrual of his annual increment. The option for pay, if any, has to be received in the Head Office within one month from the date of receipt of this Order. If no option is received within the time stipulated, the pay will be fixed with effect from the date of reporting for duty in the promoted post.

This issues with the approval of Chairman, Coir Board.

Sd/-

SECRETARY

Approved for issue

**ASSISTANT DIRECTOR(OL)
ADMINISTRATION (I/C)**

To

Shri. Prasad Rao M.S.S,
- Research Officer, Regional Office, Rajahmundry

Copy to:

1. P.S. to the Chairman, Coir Board.
2. P.S. to the Secretary, Coir Board.
3. The Director(RDTE), CCRI
4. The Director (Marketing)
5. Joint Director(Plg.)
6. Senior Accounts Officer
7. Joint Director (CICT)
8. All Sections/Branch Officers in the Head Office.
9. All Sub Offices & Coir Board Showrooms.
10. Accounts Section
11. Personal File
12. Stock File
13. E-Office Notice Board & Coir Board Website

[Issued from file No.A-59/45/2017-ADM(P)-Comp. No.4750]