



## कयर बोर्ड Coir Board

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार  
Ministry of MS&ME, Govt. of India)

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ए-11019/9/2015-प्रशा(का)

15.05.2020

### परिपत्र

**विषय: बोर्ड के केंद्रीय कयर प्रौद्योगिकी संस्थान (सीआईसीटी), बंगलुरु, कर्नाटक में प्रतिनियुक्ति के आधार पर संयुक्त निदेशक (तकनीकी) के पद में भर्ती - सं.**

बोर्ड के केंद्रीय कयर प्रौद्योगिकी संस्थान (सीआईसीटी), बंगलुरु, कर्नाटक में पे मैट्रिक्स में लेवल-11 (67,700-2,08,700) [पी बी-3 रु.15,600-39,100 + 6,600 (ग्रेड पे) (पू.सं.)] में संयुक्त निदेशक (तकनीकी) की एक प्रत्याशित रिक्ति को सरकार द्वारा नियंत्रित अनुसंधान औद्योगिक स्थापनाओं में रु. 2200-4000 (पूर्व-संशोधित वेतन मान), अर्थात् वेतन मैट्रिक्स में संशोधित वेतन लेवल -10 (56,100-1,77,500) [पीबी-3 रु.15,600-39,100+5,400 (ग्रे.पे.) (पू.सं.)] में कार्यरत निम्नलिखित न्यूनतम योग्यता रखनेवाले अधिकारियों में से प्रतिनियुक्ति आधार पर भरे जाने का प्रस्ताव है।

भर्ती नियम के अनुसार, प्रतिनियुक्ति के आधार पर संयुक्त निदेशक(तकनीकी) के लिए निर्धारित योग्यता "टेक्स्टाइल प्रौद्योगिकी या टेक्स्टाइल इंजीनियरी या टेक्स्टाइल रसायन/ अनुप्रयुक्त रसायन या यांत्रिक इंजीनियरी की किसी शाखा में उपाधि और इसके साथ अपने-अपने क्षेत्रों में सात वर्ष का अनुभव।

उल्लिखित अपेक्षित योग्यताएँ और अनुभव रखनेवाले कर्मचारी, अपना आवेदन, योग्यताओं की दस्तावेज़ी सबूतों के साथ अधोहस्ताक्षरी को प्रस्तुत करें। आवेदन उचित माध्यम से दिनांक 30.06.2020 को या उसके पहले अधोहस्ताक्षरी तक पहुँचने के रूप में भेजा जा सकता है।

आवेदन करने के लिए इच्छुक अधिकारियों द्वारा अनुलग्नक - ए के अनुसार अपने व्यक्तिगत विवरण (दो प्रतियों में) भेजना है। प्रतिनियुक्ति की अवधि उसी या अन्य संघठन / केन्द्र सरकार के विभाग में संवर्ग बाह्य पद में प्रतिनियुक्ति सहित तीन वर्ष से अधिक नहीं होगी।

यह अनुरोध है कि केवल उपयुक्त और पात्र तथा चयन की स्थिति में शीघ्र कार्यमुक्त किए जा सकने वाले अधिकारियों के आवेदनों को उनके पिछले पाँच वर्षों की एसीआर/एपीएआर और सतर्कता अनापत्ति प्रमाणपत्र सहित इस परिपत्र जारी होने की तारीख से 45 दिनों के भीतर अधोहस्ताक्षरी तक पहुँच जाने चाहिए। यह भी प्रमाणित किया जाना चाहिए कि आवेदन में दिए गए विवरणों की जाँच की गई है और सही पाया गया है। शीघ्र कार्यमुक्त नहीं किए जा सकने वाले अधिकारियों के आवेदनों को अग्रेषित करने की आवश्यकता नहीं है। एक बार चयनित उम्मीदवारों को किसी भी परिस्थिति में अपनी उम्मीदवारी वापस लेने की अनुमति नहीं दी जाएगी।

विलंबित एवं अपूर्ण आवेदनों को सरसरी तौर पर निरस्त किया जाएगा ।

यह अध्यक्ष, कयर बोर्ड के अनुमोदन से जारी किया जाता है ।



**प्रशासनिक अधिकारी**

सेवा में

1. सभी संबंधित कार्यालयों के मुख्य के माध्यम से बोर्ड के सभी कार्यालयों / एसआर और एसडी के नोटिस बोर्ड
2. बोर्ड के सभी अनुभाग/ शाखा अधिकारी
3. ई-ऑफिस नोटिस बोर्ड
4. बोर्ड की वेबसाइट
5. सरकार द्वारा नियंत्रित अनुसंधान औद्योगिक स्थापनाएँ





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A-11019/9/2015-ADM(P)

15.05.2020

## C I R C U L A R

**Sub:- Filling up of the post of Joint Director (Technical) on Deputation basis at Board's Central Institute of Coir Technology (CICT), Bengaluru, Karnataka.- reg.**

It is proposed to fill up one expected vacancy of the post of Joint Director (Technical) in Level 11(67700-208700) in the Pay Matrix [PB-3 Rs.15600-39100 +6600 (GP) (PR)] by deputation of the Officers from the Government Controlled Research Industrial Establishments in the **grade of pay of Rs.2200-4000 (Pre-revised scale), i.e. in the Revised pay Level-10 (56100-177500) in the Pay Matrix [PB-3 Rs.15600-39100+5400 (GP) (PR)]**, possessing the minimum qualifications mentioned as below; at Board's Central Institute of Coir Technology (CICT), Coir Board, Bengaluru, Karnataka.

As per the Recruitment Rule, the qualification prescribed for the post of Joint Director (Technical) by deputation is **"A degree in any branch of Textile Technology or Textile Engineering or Textile Chemistry/Applied Chemistry or Mechanical Engineering with seven years experience in the respective fields"**.

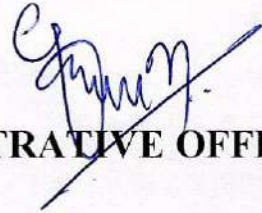
The employees who are in possession of the requisite qualifications and experience as above may forward their applications along with documentary evidence in proof of the same to the undersigned. The applications may be forwarded through proper channel so as to reach the undersigned on or before **30.06.2020**.

Officers who are interested to apply should send their personal data (in duplicate) as per **Annexure-A**. The period of deputation including the period of deputation in another ex-cadre post in the same or some other organization/Department of the Central Government shall ordinarily not exceed 3 years.

It is requested that the applications of suitable officers who are eligible and willing to be spared immediately, in the event of their selection, may alone be forwarded to the undersigned within 45 days from the date of issue of this Circular along with their ACRs/APARs of last five years and Vigilance Clearance Certificate. It may also be certified that the particulars indicated in the application have been checked and found correct. The applications of the officers who cannot be released immediately need not be forwarded. The candidates once selected will not be allowed to withdraw their candidature under any circumstances.

Belated and incomplete applications will be summarily rejected.

This issues with the approval of Chairman, Coir Board.



**ADMINISTRATIVE OFFICER**

To

1. Notice Board of all Offices of the Board/SR&SDs through the respective Head of Offices concerned.
2. All Sections/Branch Officers in Head Office
3. E-Office Notice Board.
4. Board's Website
5. The Government Controlled Research Industrial Establishments.



## ANNEXURE - A

## CURRICULUM VITAE PRO FORMA

1. Name and Address (in Block letters) ... ..
2. Date of Birth (in Christian era) ... ..
3. Date of retirement under Central / State Government rules ... ..
4. Educational Qualifications ... ..
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same) ...

	Qualifications / Experience required	Qualifications / Experience possessed by the officer
Essential	(1) (2) (3)	
Desired	(1) (2)	

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post ... ..
7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient ...

Office / Institution	Post held	From	To	Scale of pay and basic pay	Nature of duties (in detail)
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8. Nature of present employment, i.e., *ad hoc* or Temporary or Quasi-Permanent or Permanent ...
9. In case the present employment is held on deputation / contract basis, please state—
  - (a) The date of initial appointment ... ..

(b) Period of appointment on deputation / contract.

(c) Name of the parent office / organization to which you belong ... ..

10. Additional details about present employment: ...

Please state whether working under (indicate the name of your employer against the relevant column)—

(a) Central Government ... ..

(b) State Government ... ..

(c) Autonomous Organization ... ..

(d) Government Undertaking ... ..

(e) Universities ... ..

(f) Others ... ..

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade ... ..

12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale ... ..

13. Total emoluments per month now drawn ...

14. Additional information, if any, which you would like to mention in support of your suitability for the post. ... ..

(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular / Advertisement).

(NOTE.— Enclose a separate sheet, if the space is insufficient).

15. Please state whether you are applying for deputation (ISTC) / Absorption / Re-employment Basis. (Officers under Central / State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract.) ... ..

16. Whether belongs to SC/ST ... ..

17. Remarks ... ..

(The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards / Scholarship / Official Appreciation (iii) Affiliation with the professional

bodies / institutions / societies and (iv) any other information.

(NOTE.— Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the  
candidate

Date .....

Address .....

.....

Countersigned

.....

.....

(Employer with Seal)